



San Dimas Housing Authority Agenda Item Staff Report

To: San Dimas Housing Authority
For the Meeting of December 10, 2024

From: Brad McKinney, Executive Director

Prepared by: Michael O'Brien, Director of Administrative Services

Subject: Receive and File the Housing Authority Annual Audit Report

SUMMARY

The Housing Authority Annual Audit Report is submitted for Council's information.

RECOMMENDATION

Staff recommends that the Housing Authority receive and file the Annual Audit Report.

FISCAL IMPACT

There is no fiscal impact for the recommended action.

BACKGROUND

In 2014, State legislation was adopted requiring Housing Successor Agencies to former Redevelopment Agencies, in our case the San Dimas Housing Authority, to receive an annual report. The purpose of the report is to provide the Authority and public with a report on the housing assets and activities for a given fiscal year. Information for the report is generated from an independent financial audit and staff. There is specific information required to be included in the audit and annual report. The annual report and Auditors report are for activities in FY 2023 - 24 ending June 30, 2024.

DISCUSSION/ANALYSIS

This report covers the assets and activities from the former redevelopment agency which excludes assets or activities of the Charter Oak Mobile Home Park, which is not a former agency asset. In summary the audit opinion finds that the Housing Authority complies, in all material respects, with all internal controls over compliance.

The Housing compliance report reviews the amounts deposited into the Low- and Moderate-Income Housing Asset Fund (LMIHAF) along with the ending balance, description of expenditures, transfers, project descriptions, status of compliance, outstanding obligations, income test, senior housing test, and the excess surplus test.

The requirement to determine if the Authority has an excess amount of surplus revenue is defined as an unencumbered surplus over \$1,000,000 or the total of four years' worth of deposits, whichever is greater. The audit concluded that the Authority has no excess surplus.

The housing successor audit did not identify any deficiencies in internal control over compliance that the auditors considered to be of material weakness.

The auditors' opinion also concluded that the Housing Successor complied, in all material respects, with the types of compliance requirements that could have a direct and material effect on the Housing Successor for the year ending June 30, 2024. The audit and report will also be posted on the City's website, per the requirement of the legislation.

ALTERNATIVES

The San Dimas Housing Authority Board could elect not to approve the report which would mean we would not meet the deadline for posting the annual report.

ENVIRONMENTAL REVIEW

Pursuant to CEQA guidelines Section 15061 (b)(3), CEQA does not apply to this item because there is no potential for causing a significant effect on the environment. Therefore, no additional environmental review is needed at this time.

Respectfully submitted,



Michael O'Brien
Director of Administrative Services

Attachments:

1. Independent Auditors' Report on Compliance with applicable requirement and on internal control over compliance.
2. Housing Successor Annual Report