



# SAN DIMAS HOUSING AUTHORITY

## ACTION MINUTES

**DECEMBER 12, 2023  
REGULAR MEETING**

Officials Present: Chair Emmett Badar, Commissioner John Ebner, Commissioner Eric Nakano, Commissioner Ryan A. Vienna, Commissioner Eric Weber, Executive Director Chris Constantin

Staff: Assistant City Manager Brad McKinney, Director of Public Works Shari Garwick, Acting Director of Community Development Luis Torrico, Director of Administrative Services Michael O'Brien, Director of Parks and Recreation Scott Wasserman, City Attorney Jeff Malawy, City Clerk Specialist Lesley Munoz

SAN DIMAS HOUSING AUTHORITY ITEMS	COMMENTS/RECOMMENDATIONS
1. Approve the December 13, 2022 Housing Authority Minutes	<p><b>MOTION:</b> Motion/second by Commissioners Ebner/Vienna to approve the minutes of December 13, 2022. Motion carried 5-0.</p> <p><b>Yes:</b> Badar, Vienna, Ebner, Nakano, Weber <b>No:</b> None <b>Absent:</b> None <b>Abstain:</b> None</p>
2. Appointment of Members of the Authority a. Chair b. Executive Director	<p><b>MOTION:</b> Motion/second by Commissioners Vienna/Nakano to nominate Mayor as Chair. The motion carried 5-0.</p> <p><b>Yes:</b> Badar, Vienna, Ebner, Nakano, Weber <b>No:</b> None <b>Absent:</b> None <b>Abstain:</b> None</p> <p><b>MOTION:</b> Motion/second by Commissioners Vienna/Nakano to nominate City Manager as Executive Director. The motion carried 5-0.</p> <p><b>Yes:</b> Badar, Vienna, Ebner, Nakano, Weber <b>No:</b> None <b>Absent:</b> None <b>Abstain:</b> None</p>

3. Approve an Administrative Services Agreement between the San Dimas Housing Authority and the City of San Dimas in an Estimated Amount of \$316,000	<b>MOTION:</b> Motion/second by Commissioners Vienna/Weber to approve the Administrative Services Agreement. The motion carried 5-0.  <b>Yes:</b> Badar, Vienna, Ebiner, Nakano, Weber <b>No:</b> None <b>Absent:</b> None <b>Abstain:</b> None
4. Receive and File the Housing Authority Annual Audit Report	<b>MOTION:</b> Motion/second by Commissioners Vienna/Weber to receive and file the Housing Authority Annual Audit Report. The motion carried 5-0.  <b>Yes:</b> Badar, Vienna, Ebiner, Nakano, Weber <b>No:</b> None <b>Absent:</b> None <b>Abstain:</b> None

I, Lesley Munoz, City Clerk Specialist attest that these draft minutes are accurate and reflective of the actions taken by the City Council.

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Lesley Munoz, City Clerk Specialist